

No.DE/Plg./C.C./Cyber. St. Sc./16-17/271
Government of Goa,
Directorate of Education,
Planning Section, Computer Cell,
Porvorim – Goa.

Dated: 12th -September 2016.

CIRCULAR

The Directorate of Education is implementing the Cyberage Student Scheme 2016-17, as announced by the Government of Goa, wherein Laptops will be provided to the students. The Cyberage Student Scheme 2016-17, shall cover the students of Std. XI and Std. XII simultaneously for Arts, Commerce, Science & Vocational students respectively, studying in State Government and Government Aided Higher Secondary schools, admitted in the above streams during the **present Academic Year 2016-17** subject to the following:

1. The student shall have to apply in prescribed format and pay a nominal non-refundable registration fee of **₹. 1000/- (Rupees One Thousand only)** to the Directorate of Education in advance for registration under the scheme, through the higher secondary schools he / she is enrolled in.
2. The student shall also submit a “Concurrence” in prescribed proforma for registration under the scheme from his / her parent or guardian as the case may be.
3. The scheme shall ensure supply of one Laptop equipped with 14 or 15 inch screens, optical drives and having mid-level processing capabilities, consisting of Webcam, Bluetooth, Wi-Fi and Standard Ports. The Laptops will be allotted with requisite Operating System, with configuration as per the selection & choice of the Directorate of Education, Government of Goa. The equipment supplied, shall carry a valid warranty of one (01) year. Maintenance beyond the warranty period would be the responsibility of the student’s parents / guardian.
4. The equipment supplied shall be the property of the Government for a period of one (01) year from the date of supply and cannot be used for any commercial purpose or sold during the period.

5. The department shall not assume any obligation for any illegal use or violation of any provision of law in force by the student or the user of the equipment. Such use shall lead to cancellation of the registration and forfeiture of the equipment by the department.
6. All required expenses for operation of the system shall have to be borne by the student / parent / guardian except the inclusive warranty for a one-year period.
7. System up-gradation may be carried out during the one (01) year period with prior approval from the respective Principal of the Higher Secondary School. However, during the warranty period of one year the up-gradation should be done through the concerned supplier only, to avail the benefit of the warranty. No separate permission would be required for this purpose from the Education Department.
8. The scheme does not confer a right on any applicant for obtaining a Laptop against an application. The Government shall also reserve the right to reject any registration without assigning any reason(s). In case the admission of the student is cancelled or withdrawn or if a student leaves studies before appearing for his / her final examination of XI or XII, the order may be withdrawn.
9. It is informed that the benefit of the scheme is to all the Std. XI and XII students, who have not availed the benefit of the scheme earlier. All regular student(s) enrolled in the Std. XI and XII Arts, Commerce, Science & Vocational streams during the present **Academic Year 2016-17** may be issued the application form(s) and a record of the same may be kept in a register.
10. It is directed that no forms will be accepted by the Directorate of Education, Planning Section, Computer Cell beyond **07th Oct. 2016**. All application forms, should reach this office latest by **04:30 evening on or before 07-10-2016**.
11. The students shall submit the application in prescribed format along with a 'Concurrence' of the Parent / Guardian complete in all respect. The Concurrence so submitted by the Parents / Guardian will in turn be certified by the Principal / Head of the Institution of the concerned higher secondary school. **The Affidavit on the Stamp Paper is no longer required.**

12. The officials of the concerned higher secondary school shall scrutinize the applications and the certificates and recommend the case for supply of Laptop to the student beneficiary, under the “Cyberage Student Scheme 2016-2017” as the case may be after obtaining the prescribed fee of **₹.1000/-** Only one set is to be submitted to the Department. The second is to be retained by the school authorities for records.
13. As the scheme envisages the supply of Laptops to the student beneficiaries and to avoid misuse, it is hereby directed that the Head of the Institutions may kindly forward a photo-copy of the Attendance Sheet of all the students permanently enrolled in std. XI and XII in your institution.
14. The fees received / collected from the students shall be then credited to the Government Treasury by way of Challan / e-Challan under the following Head of Account:

1. For Aided Higher Secondary Schools

Demand No 34

0202 – Education, Sports, Art and Culture

01 – General Education

102 – Secondary Education

03 – Non Government Secondary Schools.

2. For Government Higher Secondary Schools.

Demand No 34

0202 – Education, Sports, Art and Culture

01 – General Education

102 – Secondary Education

02 – Government Secondary Schools.

Note: - The Government Higher Secondary may also indicate the D.D.O / S.T.O codes as required.

Further the institutions are also directed to furnish the following information in the below mentioned format(s) to the Directorate of Education while submitting the application forms.

The said information along-with the duly filled-in Application forms with the Challan Copy etc. may be submitted directly to the Planning Section.

XI / XII	Boys				Girls			
	General	SC	ST	OBC	General	SC	ST	OBC
Arts								
Commerce								
Science								
Vocational								
Total								
Gr. Total								

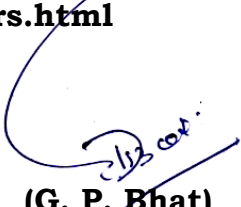
*** IMPORTANT - The Heads of the Institutions shall invariably verify the records before forwarding or recommending the applications under the scheme.**

15. A copy of the application, along with all the enclosures as prescribed shall then be submitted by the Heads of the Institutions with their recommendation at page 2 of the application **(after retaining one copy - for the school records)** to the Directorate of Education along with a copy of the Challan and a stream-wise / std-wise statement indicating the Name of the Student, Address, Std, Stream, Category and the Amount deposited with the Challan No. and Date (Format enclosed) along with the forwarding letter and photo-copy of the attendance sheets of the all the students.

16. The Application Forms complete in all respects along-with a database of the applications submitted in the format provided may kindly be submitted strictly in an **MS-Excel Worksheet** only; in the form of a soft copy on a Compact Disc (CD) or on a Pen Drive on or before **07-10-2016**.

17. Most importantly - Failures / Repeaters or students who have already availed the benefit of the scheme from other institution(s) earlier will not be issued the forms. This may please be noted.

**** The contents of the circular may kindly be brought to the notice of the concerned students by displaying on the Notice Board of the school / Circulation. The same may also be downloaded from http://www.education.goa.gov.in/orders_circulars.html**


(G. P. Bhat)
 Director of Education

To: All the Government Aided & Government Higher Secondary Schools.

FORMAT FOR SUBMITTING STUDENTS DETAILS

CYBERAGE STUDENT SCHEME 2016-17

Name of the School _____ Hr. Sec. School

Std: _____

Stream : _____ (Arts/ Commerce / Science / Vocational)

Sr. No.	Name of the Student	Address	Taluka	Phone No.	Category (General / SC / ST / OBC)	Amount Paid	Challan No. & Date
1	Ajay Sinha Rajput	H.No.1234, Railway Qtrs., Borda, Margao	Salcete	8888884512	SC	₹ 1000.00	42 : 15-09-2016
2	Jaysingh Das	12-A, Behind Siddhivinayak Temple, Mapusa	Bardez	0832-2244568	General	₹ 1000.00	12 : 04-10-2016
3	Sachin Kumar	Gaonkar Wada, Tuem	Pernem	2301179	OBC	₹ 1000.00	18 : 06-10-2016
4							
5							
6							
7							
TOTAL						₹ 3000.00	

Important *

- * The applications of the students may be entered strictly in the above format in an **MS-Excel Worksheet** only.
- * No other format(s) like MS-Word, Notepad, Wordpad, Adobe Acrobat format etc. will be entertained or accepted.
- * Do not Add or Delete any columns.
- * Strictly use only one line / one row for one applicant(s) / student(s) details.
- * **Do not prefix - Mr. / Mast. / Ms. / Shri. or Kum. while entering the names of students.**
- * Database in the form of a soft copy - CD / Pen drive etc. will be accepted only if meets the above requirements.
- * The enteries for different streams may be compiled in different sheets in the same Workbook, i.e. Sheet 1 for Arts, Sheet 2 - Commerce etc.

Pl. note that the above format is an example / a sample (done for you) & do not copy the same in your records while submitting the details of the students.

GOVERNMENT OF GOA
DIRECTORATE OF EDUCATION
PORVORIM - GOA

Std.

Cyberage Student Scheme, 2016-17

Application Form
(To be submitted in Duplicate)

Recent
Passport size
Photograph of
the Applicant

Serial No.	
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1. Name of the Applicant : _____
Surname Name Father's Name

2. Parent's / Guardian's Name : _____
Relationship with the Applicant : _____

3. Address House No.: _____ Building Name: _____
Road: _____ Village / City: _____
Taluka: _____ District: _____
Post Office: _____ Pin Code: _____
Phone ☎: _____ Mobile: _____
E-mail Address: _____

4. Applicants Date of Birth

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D D M M Y Y Y Y

5. Month & Year of Passing SSCE: _____

6. Name of the Institution presently studying: _____

7. Std.: _____ Stream: **Science / Commerce / Arts / Vocational**

8. a.) Whether repeater in Std. XII ? Yes / No / Not Applicable.

b.) If Yes, whether benefited earlier under the
Cyberage Student Scheme from any
institution studying earlier ? Yes / No

9. Date of Admission : _____

10. Category*: a.) General b.) SC c.) ST d.) OBC

11. Family's annual Income from all sources (In Indian Rupees.) _____

DECLARATION

I _____ Son / Daughter of _____ student
of Std. _____ of the _____ Higher Secondary School,
hereby declare that the information furnished above is true to the best of my knowledge
and belief and in case, any information mentioned above is found false, I will be liable
for punishment under section 199 of the Indian Penal Code.

Signature of the Applicant

* **Tick whichever applicable**

Encl.:

1. Concurrence of the Parent / Guardian.

Cyberage Student Scheme, 2016-17

(To be submitted in Duplicate)

FOR THE USE OF INSTITUTION ONLY

It is certified that Shri. / Kum. _____
studying in _____ Higher Secondary
School and is enrolled in Std. _____, stream _____ for the Academic Year 2016-17.

He / She is eligible and recommended for supply of Laptop under the Cyberage Student Scheme.

Shri. / Kum. _____ has paid the necessary fee of **Rs.1,000/-** (Rupees One thousand only) and the same has been credited to the Government Treasury vide Challan No. _____ Dated: _____
(Copy Enclosed)

Date:

Place :

Signature & Office Seal
of the Head of the Institution

FOR THE USE OF THE DIRECTORATE OF EDUCATION

Recommendation of the Directorate of Education

The Application of Shri./ Kum. _____
residing at _____ and
studying in _____ Higher Secondary School,
under the Government of Goa, Cyberage Student Scheme 2016-17, recommended by the
Head of the Institution is hereby accepted / rejected for supply of Laptop, due to
_____.

Signature of Recommending Authority

Date :

Place:

Cyberage Student Scheme, 2016-17

(To be submitted in Duplicate)

C O N C U R R E N C E

I, Shri. / Smt. _____
Parent / Guardian of Shri./ Kum. _____ residing at
_____ and studying
in _____ Higher Secondary School, do hereby
concur for registration of Shri. / Kum. _____ for the
purpose of availing a Laptop under the Cyberage Student Scheme 2016-17, of
Government of Goa.

I state that the equipment supplied shall be the property of the Government for a
period of one (01) year from the date of supply and the same shall not be used for any
commercial purpose or any other purpose except for educational purpose or sold during
this period.

I also, do undertake the responsibility of maintenance of the equipment beyond
the warranty period of one year and state that in case of any violation of the conditions of
the Cyberage Student Scheme, 2016-17 by my son / daughter Shri. / Kum.
_____ or by me, a suitable disciplinary action under the
rules in force be taken by the Government and also recover the amount of hardware
supplied.

Signature of Parent / Guardian

Date :

Place :

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DETAILS OF PARENT / GUARDIAN

1. Name : _____

2. Address : _____

3. Telephone : Residential _____

Office _____

4. e-Mail (if any) : _____

5. Educational Qualification : _____

6. Profession: _____

Signature of Parent / Guardian