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Government of Goa,
Directorate of Education,
Porvorim-Goa.

Dated:- 17/1/2013.

CIRCULAR

SUB: Security measures in School premises.

The protection of our children is a primary responsibility for all of us. It is time to move from indignation to action. Hence It is necessary that educational institutions follow the below mentioned instructions in the interest of the safety and security of the students.

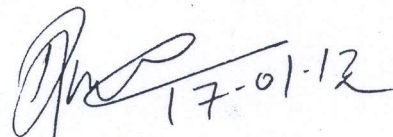
1. The students shall not be permitted to leave the school premises during school hours unless written request from the parents.
2. No sellers/hawkers/agent shall be allowed in school premises to carry out any business/trade.
3. Adequate care should be taken to see that no student is left alone in the classroom during school hours.
4. In case the child is not picked up by the parents till the end of office hours, the school authority shall ensure that adequate arrangements are made to reach the child at home.
5. Unknown persons shall not be allowed to meet students. Whenever parents or guardians are permitted to meet their wards in school premises during school hours adequate scrutiny and meeting arrangement has to be done by the Headmaster/Class teacher.
6. The lady teacher shall accompany the girl students when they go out of the school campus for competitions, sports meet or school excursion.
7. The schools without compound wall shall make efforts to construct it from safety point of view. The amount to be utilised from their own funds.
8. The school management and head of the institution shall make proper and adequate arrangement for safety and security of students.
9. The School building shall be thoroughly checked before closing of the School.

10. The possibility of electronic surveillance system be explored, wherever it is not possible to do so physically taking into consideration the size of school building and school premises.
11. All the school staff has to be sensitised on this issue on quarterly basis and the Headmaster with other teachers shall yearly review the security arrangement so as to prevent forceable breaches.

The primary responsibility of security of students is of school management and heads of the school and they have to sensitise parents /guardians in PTA meetings. The Education Department is determined that schools should become free zones for learners.

It is enjoined upon all the educational institutions to strictly adhere to the instructions issued as it will certainly help to avoid untoward incidents in school premises. The above instructions are only illustrative and not exhaustive. The management and Heads of school may devise their own methodology for the safety and security of the students keeping in mind the local and special situation of the school.

The receipt of the circular may be acknowledged.


(D. P. Dwivedi)

Director of Education

To,

All the Heads of Govt., /Govt. Aided/ Primary/Middle/Secondary Schools and unaided recognized schools in the State.

Copy to:-

1. The Dy. Director of Education, North/Central/South Education Zone, Mapusa/Panaji/Margao-Goa.
2. The A.D.E.I. of all the Talukas.
3. All the sections of this Directorate.
4. P.A. to Secretary Education, Secretariat, Porvorim-Goa.
5. O.S.D. to Minister for Education, Mahalaxami, Althinho, Panaji-Goa.
6. Goa State Commission for Protection of Child Rights, 3rd floor, Sakhardande Apartments, Dr. Dada Vaidya Road, Panaji-Goa.