



Government of Goa
DIRECTORATE OF EDUCATION
Alto - Porvorim, Bardez - Goa

Email:- dir-educ.goa@nic.in

Tel:-0832-2416023,2416033 Fax:- 0832-2416136

No.DE/Admn.III/State Award-2021/ 1085

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CIRCULAR

Sub : State Awards to Teachers 2020-21

Directorate of Education, Government of Goa, Porvorim invites self-nominations from teachers for State Awards to Teachers 2020-21 from **15th July 2021 to 6th August 2021**. The registrations are open for self-nominations to teachers at all Educational Zones at Panaji, Mapusa and Margao. The prescribed form is uploaded on the website **www.education.goa.gov.in**

The recommendation of the teachers of Govt. Secondary & Higher Secondary Schools for State Award shall be done by the Head of the Institution on Part III on the Prescribed Form. In cases of the Government Primary Schools, the recommendation shall be done by the Asstt. District Educational Inspectors of respective Talukas. The recommendation of Principals/ Headmasters of the Govt. Schools shall be done by the DDE of the concerned Zones.

The recommendation of all categories of teachers of the aided schools including Principals and Headmasters shall be done by the Chairman of the Managing Committee on Part III of the Prescribed Format. The Managing Committee should furnish the copy of resolution for further needful action.

The DDE of the respective Zones shall offer his/her comments on Part-III at the space reserved on the Prescribed Format and shall submit the same to the respective District Selection Committee for selection process.

The DDE of South Educational Zone will submit the nominations to South District Selection Committee and DDE of North Educational Zone will submit the nominations to North District selection Committee. The DDE of Central Educational Zone should ensure that the nominations from Tiswadi Taluka are to be sent to North District Selection Committee and nomination from Ponda, Sanguem & Dharbandora Taluka are to be sent to South District Selection Committee.

The selection of teachers for State Awards will be done at District level and State level. The teachers selected at the district level shall have to make presentation before the State Level Committee.

It is enjoined upon all Heads of the Govt and Govt. Aided Schools to bring the content to the notice of the teachers under the control of this Directorate to enable the eligible teachers to register themselves for State Awards to Teachers-2020-21.

(D. R. Bhagat)

Director of Education

To.

- 1.) The Dy. Director of Education, North/Central/South Educational Zone, Mapusa/Panaji/Margao.
- 2.) All the Heads of Govt./Aided recognized Primary/Middle/High/Higher Secondary Schools and Special Schools.
- 3.) All Taluka ADEI's

Copy to :

The Technical Officer (IT), Planning Section, Directorate of Education, Porvorim-Goa..... to upload on the website.

Revised guidelines for selection of Teachers for State Awards

Introduction

The purpose of State Awards to Teachers is to celebrate the unique contribution of some of the finest teachers in the state and to honour those teachers who through their commitment and industry have not only improved the quality of school education but also enriched the lives of their students.

State Government has declared 10 State Awards to Teachers. Each Award is consisting cash Rs. 100,000/- and a citation.

The category-wise distribution of State Awards to Teachers working in the institutions of School Education shall be as follows :-

- | | | |
|-------------------------------|---------------|-------------------------|
| 1. Primary Teacher | - Two Awards | - One in each District. |
| 2. Secondary Teacher | - Four Awards | - Two in each District. |
| 3. High School Headmaster | - Two Awards | - One in each District. |
| 4. Higher Secondary Teacher | - One Award | - One in entire State. |
| 5. Higher Secondary Principal | - One Award | - One in entire State. |

Out of 10 awards, 2 awards are reserved for differently abled teacher/Special Educators/Head of schools. Special Educators are allowed to apply for State Awards under the category at Sr. No. 1 & 2.

Conditions of Eligibility of Teachers for consideration for the Awards

- (1) School teachers, special educators and Heads of Schools working in recognized govt or aided primary/middle/high/higher secondary schools. In-service teachers shall have to fulfil the required academic and professional qualifications as per cadre for State Award to Teachers.
- (2) The retired Teachers are not eligible for State Awards. In-service teachers shall have to complete at least 5 years of regular teaching service as on 30th June 2019 after probation in the State of Goa only are eligible for State Award to Teachers.
- (3) Those teachers who are due for retirement for the year to which the State Awards relates are not eligible for State Award to Teachers.
- (4) In case, if no sufficient, suitable and eligible teacher/ Head of the Institution/Special Educator is available in that particular category, then it shall not be binding on the government to grant award.
- (5) Teacher/Head of School should not have indulged in tuitions.
- (6) Only regular Teachers and Heads of Schools will be eligible.
- (7) Contractual Teachers, Para teachers, part time instructors and NSQF instructors will not be eligible.
- (8) There shall be no vigilance /criminal case pending against the applicant.

Evaluation Matrix

Teachers will be evaluated based on the evaluation matrix given at **Annexure-I**. Evaluation matrix contains two types of criteria for evaluation:

a) **Objective criteria:**

Under this the teachers will be awarded marks against each of the objective criteria. These criteria are given the weightage of 20 out of 100.

b) **Criteria based on performance:**

Under this, teachers will be awarded marks on criteria based on performance e.g. initiatives to improve learning outcomes, innovative experiments undertaken, organization of extra and co-curricular activities, use of Teaching Learning Material, social mobility, ensuring experiential learning, unique ways to ensure physical education to students etc. These criteria are given the weightage of 80 out of 100.

Procedure for application and selection

- i) All the applications would be received by hand or by email. .
- ii) Every applicant shall submit a portfolio, along with the Entry Form. The portfolio shall include relevant supporting material such as documents, tools, reports of activities, field visits, photographs, audios or videos etc.
- iii) **Undertaking by the applicant:** Each applicant shall give an undertaking that all the information/data submitted is true to the best of his/her knowledge and if anything is found at any later date to be untrue then he/she will be liable to disciplinary action.

District Selection Committee:

i) First level scrutiny will be done by District Selection Committee (DSC) headed by the **Deputy Director of Educations**. Members of DSC would be as under:

- | | |
|---|---------------|
| a) Deputy Director of Education | : Chairperson |
| b) District Education Officer | : Member |
| c) One Reputed academician nominated by Collector | : Member |

ii) The major functions to be performed by DSC are as under:

- a) Physical verification of the facts/ information provided by the applicant by forming verification teams.
- b) Evaluation/ marking of the applicants as per the format at **Annexure-I**.
- c) Certificate by DSC: The DSC shall certify that marks have been awarded after due verification of the facts.
- d) After the detailed evaluation of the applications, DSC will shortlist the names 3 times of awards in each category and forward these to State Selection Committee with vigilance clearance certificate of each of the applicants.
- e) DSC may take into account performance of teachers in various streams of studies viz. science, arts, music, physical education etc.

State Selection Committee (SSC)

i) The State Selection Committee (SSC) will be headed by Director of Education. Members of SSC will be as under:

- | | |
|--|--------------------|
| a) Director of Education | : Chairperson |
| b) Director (SCERT) | : Member |
| c) Assistant Director of Education | : Member Secretary |
| d) Chairman Goa Board | : Member |
| e) Principal DIET | : Member |
| f) Academician nominated by Hon'ble Minister for Education | : Member |

The major function of the State level Selection Committee will be :

The SSC will carry out fresh assessment of the nominations sent by the District level committees.

- a) Each nominee is required to make a **presentation** before the Committee.
- b) The committee shall select names from the list subject to the maximum of 8(+2 Special Category for differently abled teachers etc.).

Annexure-I

Evaluation Matrix for State Award to Teachers

Category A : Objective criteria		
Sl. No	Criteria	Max Marks
1	Work done by teacher to encourage community, parents, alumni etc. to contribute to the school in any way e.g. physical infrastructure, computers, mid-day meal, funds, books etc.	3
2	Publication (Research papers/Articles in international/national journals{with ISSN}, Books {with ISBN}, etc.) in the last 5 years	3
3	Annual Performance Appraisal Reports or other performance appraisal tools of last 3 years	3
4	Is the teacher attending school regularly without any complaints?	3
5	Whether the teacher is regularly attending the in-service training he/she is deputed to?	2
6	Work done by teacher to increase enrolment and reduce dropouts.	2
7	Whether the teacher is enrolled for any course under SWAYAM or any other MOOCS platform	2
8	Development of e-contents, textbooks, teacher handbooks for SCERTs, Boards or NCERT.A	2
Subtotal		20

Category B: Criteria based on performance (indicative and illustrative only)		
S.No	Criteria	Max Marks
1	Innovative experiments (like use of ICT, joyful learning technique) undertaken by teacher for greater impact of his/her teaching on the students. Development and use of appropriate pedagogic approaches in day to day teaching activities including Teaching Learning Material, Low cost teaching aids etc. (Based on number, scale and impact of innovations/experiments)	30
2	Organization of extra and co-curricular activities (Based on number, scale and impact of experiments)	25
3	a) Mobilization of society for school infrastructure and for spreading social awareness among children. b) Promotion of nation building and national integration c) Participation and leading the GoI programs like Ek Bharat Shrestha Bharat, Kartavya Palan Abhiyan d) Participation in Road Safety campaigns and anti-drug abuse, anti-tobacco campaigns	25
Subtotal		80
Grand Total		100

The recent passport size photograph duly attested by the Gazetted Officer on the backside of the photograph should be enclosed along with the application form.

Affix one recent passport size photo.

PROFORMA FOR NOMINATION FOR STATE AWARD FOR THE YEAR 2020-21

PART-I

PARTICULARS OF THE TEACHER/SPECIAL EDUCATOR /HEAD OF SCHOOL

1. Name (in block letters) : _____
2. Educational Qualification : (i) Academic _____
(ii) Professional/Teaching _____
Phone/Mobile No. _____
3. Designation: _____
4. School where presently working with Address: _____
5. Permanent Residential Address: _____
6. Date of Birth : _____
7. Present Age: _____ Date of Superannuation: _____
8. Total Teaching Experience :

Sr. No.	Designation	Period	
		From	To
1.	Primary Teacher		
2.	Assistant Teacher		
3.	Teacher Grade I		
4.	Headmaster/Vice Principal		
5.	Principal		

9. Teaching Experience in Rural/ Remote area _____
10. Service Record _____

Name of the Teacher	Primary/Secondary	period of service with designation/ Special Educator	Subject (S) taught and any additional qualification acquired in the subject.	Class Taught	Result at Public or Annual examination	Any other responsibility discharge
1	2	3	4	5	6	7

PART-II

(Only for Head of Institution)

Additional information to be given in case of Head of the Institution.

1. Have you introduced any innovative ideas for raising the quality of education in the School? (Attach abstracts).
2. Do you invite the Parents for their Co-operation for academic development if yes, the details thereof.
3. Do you take interest in maintenance of school building and beautification of campus? If so, please give details.
4. Are activities like Annual day, Sports day, clubs (nature, Science, reader). Value based education etc. being organized? if so, give details.
5. Is guidance provided to the teachers in professional development, do you encourage the teachers as well as students for experimentation/ Innovations?
6. What Goal/targets are set in academics/ Sports and Games/ other activities and what are the achievements?
7. Has any project been undertaken during the last 3 years at School level? If yes give details.

PART -III

COMMENTS OF RECOMMENDATION

(The recommendation of the teachers of GHS & GHSS for State Award shall be done by Head of the Institution, GPS Teachers by the ADEI's of respective Talukas and Headmasters/ Principals of GHS & GHSS by the DDE's of the concerned Zones. The recommendation of all categories of teachers of the aided schools including Principals and Headmasters shall be done by Chairman of the Managing Committee.)

(Give critical comments in support of points 1 to 9 below. If space is not sufficient pages duly signed may be attached.)

1. Teacher's eligibility.

2. His / Her reputation in the local community.

3. His /Her Academic efficiency and desire for academic improvement.

4. His / Her general interest and affection towards students.

5. His / She share in upliftment of the Community.

6. His/Her contribution towards enhancement of education in rural areas considered to be most remote.

7. Any outstanding work to his /her credit (Newspaper reports/ publications) may not be considered for this purpose.

8. Teacher who has been penalized by the GBSHSE shall not be considered.

9. Teacher against whom any inquiry is conducted shall not be considered.

Signature of Recommending Authority: _____

Name and Designation: _____

Address in full:_____

Comments by Dy. Director of Education of respective zones.

PART IV

Assessment by respective District Selection Committee on the above recommendation.

Dy. Director of Education
Chairman (DSC)

Dy. Education Officer
Member (DSC)

Academician nominated by Collector
Member (DSC)

Place:

Date: