

No.DE/Plg./C.C./Cyber. St. Sc./16-17/271  
Government of Goa,  
Directorate of Education,  
Planning Section, Computer Cell,  
Porvorim – Goa.

Dated: 12<sup>th</sup> -September 2016.

## **CIRCULAR**

The Directorate of Education is implementing the Cyberage Student Scheme 2016-17, as announced by the Government of Goa, wherein Laptops will be provided to the students. The Cyberage Student Scheme 2016-17, shall cover the students of Std. XI and Std. XII simultaneously for Arts, Commerce, Science & Vocational students respectively, studying in State Government and Government Aided Higher Secondary schools, admitted in the above streams during the **present Academic Year 2016-17** subject to the following:

1. The student shall have to apply in prescribed format and pay a nominal non-refundable registration fee of **₹. 1000/- (Rupees One Thousand only)** to the Directorate of Education in advance for registration under the scheme, through the higher secondary schools he / she is enrolled in.
2. The student shall also submit a “Concurrence” in prescribed proforma for registration under the scheme from his / her parent or guardian as the case may be.
3. The scheme shall ensure supply of one Laptop equipped with 14 or 15 inch screens, optical drives and having mid-level processing capabilities, consisting of Webcam, Bluetooth, Wi-Fi and Standard Ports. The Laptops will be allotted with requisite Operating System, with configuration as per the selection & choice of the Directorate of Education, Government of Goa. The equipment supplied, shall carry a valid warranty of one (01) year. Maintenance beyond the warranty period would be the responsibility of the student’s parents / guardian.
4. The equipment supplied shall be the property of the Government for a period of one (01) year from the date of supply and cannot be used for any commercial purpose or sold during the period.

5. The department shall not assume any obligation for any illegal use or violation of any provision of law in force by the student or the user of the equipment. Such use shall lead to cancellation of the registration and forfeiture of the equipment by the department.
6. All required expenses for operation of the system shall have to be borne by the student / parent / guardian except the inclusive warranty for a one-year period.
7. System up-gradation may be carried out during the one (01) year period with prior approval from the respective Principal of the Higher Secondary School. However, during the warranty period of one year the up-gradation should be done through the concerned supplier only, to avail the benefit of the warranty. No separate permission would be required for this purpose from the Education Department.
8. The scheme does not confer a right on any applicant for obtaining a Laptop against an application. The Government shall also reserve the right to reject any registration without assigning any reason(s). In case the admission of the student is cancelled or withdrawn or if a student leaves studies before appearing for his / her final examination of XI or XII, the order may be withdrawn.
9. It is informed that the benefit of the scheme is to all the Std. XI and XII students, who have not availed the benefit of the scheme earlier. All regular student(s) enrolled in the Std. XI and XII Arts, Commerce, Science & Vocational streams during the present **Academic Year 2016-17** may be issued the application form(s) and a record of the same may be kept in a register.
10. It is directed that no forms will be accepted by the Directorate of Education, Planning Section, Computer Cell beyond **07<sup>th</sup> Oct. 2016**. All application forms, should reach this office latest by **04:30 evening on or before 07-10-2016**.
11. The students shall submit the application in prescribed format along with a 'Concurrence' of the Parent / Guardian complete in all respect. The Concurrence so submitted by the Parents / Guardian will in turn be certified by the Principal / Head of the Institution of the concerned higher secondary school. **The Affidavit on the Stamp Paper is no longer required.**

12. The officials of the concerned higher secondary school shall scrutinize the applications and the certificates and recommend the case for supply of Laptop to the student beneficiary, under the “Cyberage Student Scheme 2016-2017” as the case may be after obtaining the prescribed fee of **₹.1000/-** Only one set is to be submitted to the Department. The second is to be retained by the school authorities for records.
13. As the scheme envisages the supply of Laptops to the student beneficiaries and to avoid misuse, it is hereby directed that the Head of the Institutions may kindly forward a photo-copy of the Attendance Sheet of all the students permanently enrolled in std. XI and XII in your institution.
14. The fees received / collected from the students shall be then credited to the Government Treasury by way of Challan / e-Challan under the following Head of Account:

**1. For Aided Higher Secondary Schools**

Demand No 34

0202 – Education, Sports, Art and Culture

01 – General Education

102 – Secondary Education

03 – Non Government Secondary Schools.

**2. For Government Higher Secondary Schools.**

Demand No 34

0202 – Education, Sports, Art and Culture

01 – General Education

102 – Secondary Education

02 – Government Secondary Schools.

**Note: - The Government Higher Secondary may also indicate the D.D.O / S.T.O codes as required.**

Further the institutions are also directed to furnish the following information in the below mentioned format(s) to the Directorate of Education while submitting the application forms.

***The said information along-with the duly filled-in Application forms with the Challan Copy etc. may be submitted directly to the Planning Section.***

XI / XII	Boys				Girls			
	General	SC	ST	OBC	General	SC	ST	OBC
Arts								
Commerce								
Science								
Vocational								
Total								
<b>Gr. Total</b>								

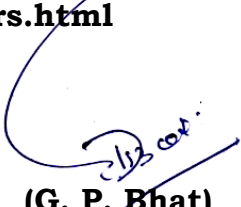
**\* IMPORTANT - The Heads of the Institutions shall invariably verify the records before forwarding or recommending the applications under the scheme.**

15. A copy of the application, along with all the enclosures as prescribed shall then be submitted by the Heads of the Institutions with their recommendation at page 2 of the application **(after retaining one copy - for the school records)** to the Directorate of Education along with a copy of the Challan and a stream-wise / std-wise statement indicating the Name of the Student, Address, Std, Stream, Category and the Amount deposited with the Challan No. and Date (Format enclosed) along with the forwarding letter and photo-copy of the attendance sheets of the all the students.

16. The Application Forms complete in all respects along-with a database of the applications submitted in the format provided may kindly be submitted strictly in an **MS-Excel Worksheet** only; in the form of a soft copy on a Compact Disc (CD) or on a Pen Drive on or before **07-10-2016**.

17. Most importantly - Failures / Repeaters or students who have already availed the benefit of the scheme from other institution(s) earlier will not be issued the forms. This may please be noted.

**\*\* The contents of the circular may kindly be brought to the notice of the concerned students by displaying on the Notice Board of the school / Circulation. The same may also be downloaded from [http://www.education.goa.gov.in/orders\\_circulars.html](http://www.education.goa.gov.in/orders_circulars.html)**

  
**(G. P. Bhat)**  
 Director of Education

**To: All the Government Aided & Government Higher Secondary Schools.**

## FORMAT FOR SUBMITTING STUDENTS DETAILS

### CYBERAGE STUDENT SCHEME 2016-17

Name of the School \_\_\_\_\_ Hr. Sec. School

Std: \_\_\_\_\_

Stream : \_\_\_\_\_ (Arts/ Commerce / Science / Vocational)

Sr. No.	Name of the Student	Address	Taluka	Phone No.	Category (General / SC / ST / OBC)	Amount Paid	Challan No. & Date
1	Ajay Sinha Rajput	H.No.1234, Railway Qtrs., Borda, Margao	Salcete	8888884512	SC	₹ 1000.00	42 : 15-09-2016
2	Jaysingh Das	12-A, Behind Siddhivinayak Temple, Mapusa	Bardez	0832-2244568	General	₹ 1000.00	12 : 04-10-2016
3	Sachin Kumar	Gaonkar Wada, Tuem	Pernem	2301179	OBC	₹ 1000.00	18 : 06-10-2016
4							
5							
6							
7							
<b>TOTAL</b>						<b>₹ 3000.00</b>	

#### Important \*

- \* The applications of the students may be entered strictly in the above format in an **MS-Excel Worksheet** only.
- \* No other format(s) like MS-Word, Notepad, Wordpad, Adobe Acrobat format etc. will be entertained or accepted.
- \* Do not Add or Delete any columns.
- \* Strictly use only one line / one row for one applicant(s) / student(s) details.
- \* **Do not prefix - Mr. / Mast. / Ms. / Shri. or Kum. while entering the names of students.**
- \* Database in the form of a soft copy - CD / Pen drive etc. will be accepted only if meets the above requirements.
- \* The enteries for different streams may be compiled in different sheets in the same Workbook, i.e. Sheet 1 for Arts, Sheet 2 - Commerce etc.

***Pl. note that the above format is an example / a sample (done for you) & do not copy the same in your records while submitting the details of the students.***

GOVERNMENT OF GOA  
DIRECTORATE OF EDUCATION  
PORVORIM - GOA

Std.

**Cyberage Student Scheme, 2016-17**

Application Form  
(To be submitted in Duplicate)

Recent  
Passport size  
Photograph of  
the Applicant

Serial No.

1. Name of the Applicant : \_\_\_\_\_  
Surname Name Father's Name

2. Parent's / Guardian's Name : \_\_\_\_\_  
Relationship with the Applicant : \_\_\_\_\_

3. Address House No.: \_\_\_\_\_ Building Name: \_\_\_\_\_  
Road: \_\_\_\_\_ Village / City: \_\_\_\_\_  
Taluka: \_\_\_\_\_ District: \_\_\_\_\_  
Post Office: \_\_\_\_\_ Pin Code: \_\_\_\_\_  
Phone ☎: \_\_\_\_\_ Mobile: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

4. Applicants Date of Birth   
D D M M Y Y Y Y

5. Month & Year of Passing SSCE: \_\_\_\_\_

6. Name of the Institution presently studying: \_\_\_\_\_

7. Std.: \_\_\_\_\_ Stream: **Science / Commerce / Arts / Vocational**

8. a.) Whether repeater in Std. XII ? Yes / No / Not Applicable.

b.) If Yes, whether benefited earlier under the  
Cyberage Student Scheme from any  
institution studying earlier ? Yes / No

9. Date of Admission : \_\_\_\_\_

10. Category\*: a.) General b.) SC c.) ST d.) OBC

11. Family's annual Income from all sources (In Indian Rupees.) \_\_\_\_\_

**DECLARATION**

I \_\_\_\_\_ Son / Daughter of \_\_\_\_\_ student  
of Std. \_\_\_\_\_ of the \_\_\_\_\_ Higher Secondary School,  
hereby declare that the information furnished above is true to the best of my knowledge  
and belief and in case, any information mentioned above is found false, I will be liable  
for punishment under section 199 of the Indian Penal Code.

**Signature of the Applicant**

\* **Tick whichever applicable**

**Encl.:**

**1. Concurrence of the Parent / Guardian.**

# **Cyberage Student Scheme, 2016-17**

(To be submitted in Duplicate)

## **FOR THE USE OF INSTITUTION ONLY**

It is certified that Shri. / Kum. \_\_\_\_\_  
studying in \_\_\_\_\_ Higher Secondary  
School and is enrolled in Std. \_\_\_\_\_, stream \_\_\_\_\_ for the Academic Year 2016-17.

He / She is eligible and recommended for supply of Laptop under the Cyberage Student Scheme.

Shri. / Kum. \_\_\_\_\_ has paid the necessary fee of **Rs.1,000/-** (Rupees One thousand only) and the same has been credited to the Government Treasury vide Challan No. \_\_\_\_\_ Dated: \_\_\_\_\_  
(Copy Enclosed)

Date:

Place :

Signature & Office Seal  
of the Head of the Institution

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## **FOR THE USE OF THE DIRECTORATE OF EDUCATION**

Recommendation of the Directorate of Education

The Application of Shri./ Kum. \_\_\_\_\_  
residing at \_\_\_\_\_ and  
studying in \_\_\_\_\_ Higher Secondary School,  
under the Government of Goa, Cyberage Student Scheme 2016-17, recommended by the  
Head of the Institution is hereby accepted / rejected for supply of Laptop, due to  
\_\_\_\_\_.

Signature of Recommending Authority

Date :

Place:

# **Cyberage Student Scheme, 2016-17**

(To be submitted in Duplicate)

## **C O N C U R R E N C E**

I, Shri. / Smt. \_\_\_\_\_  
Parent / Guardian of Shri./ Kum. \_\_\_\_\_ residing at  
\_\_\_\_\_ and studying  
in \_\_\_\_\_ Higher Secondary School, do hereby  
concur for registration of Shri. / Kum. \_\_\_\_\_ for the  
purpose of availing a Laptop under the Cyberage Student Scheme 2016-17, of  
Government of Goa.

I state that the equipment supplied shall be the property of the Government for a  
period of one (01) year from the date of supply and the same shall not be used for any  
commercial purpose or any other purpose except for educational purpose or sold during  
this period.

I also, do undertake the responsibility of maintenance of the equipment beyond  
the warranty period of one year and state that in case of any violation of the conditions of  
the Cyberage Student Scheme, 2016-17 by my son / daughter Shri. / Kum.  
\_\_\_\_\_ or by me, a suitable disciplinary action under the  
rules in force be taken by the Government and also recover the amount of hardware  
supplied.

**Signature of Parent / Guardian**

**Date :**

**Place :**

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### **DETAILS OF PARENT / GUARDIAN**

1. Name : \_\_\_\_\_  
\_\_\_\_\_

2. Address : \_\_\_\_\_  
\_\_\_\_\_

3. Telephone : Residential \_\_\_\_\_

Office \_\_\_\_\_

4. e-Mail (if any) : \_\_\_\_\_

5. Educational Qualification : \_\_\_\_\_

6. Profession: \_\_\_\_\_

**Signature of Parent / Guardian**