



Government of Goa  
**DIRECTORATE OF EDUCATION**  
Alto - Porvorim, Bardez - Goa

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No. DE/Acad/Circular/ABC inf./2019/603

Dated:- 08/03/2019.

**CIRCULAR**

**Read:-** Circular No. DE/Acad/Circular/ABC Inf/2018/792, dated 15/3/2018


**Sub:-** Information of Enrolment Divisions etc of the Academic year, 2019-20.

The Managements of all the Grant-in-aid Institutions are hereby required to provide the correct information in the enclosed 7 proformas (A,B,C,D,E,F & G) duly completed in all respect for the Academic year 2019-20, so as to reach this office latest by 10/5/2019 alongwith the soft copy. In case, of subsequent changes in position of enrolment etc., the schools may inform this office accordingly. **Further it is requested to submit Form III in triplicate duly filled in as per Goa School Education Rules 1986.**

The staff recruited on regular basis should be correctly shown on proforma B and C and NOCs over last 3 academic years, recruitment done during the 3 years, the proposed recruitment should be invariably shown on proforma G, so as to take into consideration the existing staff position in the school.

All the Managements of the Grant-in-Aid Institutions shall furnish the information of surplus staff without fail. Any irregularities in this regard will be viewed seriously.

**The information shall be submitted directly in Academic Section and shall be processed on first come first serve basis only**

  
(Shailesh R. Sinai Zingde)  
Dy. Director of Education (Acad)

To,  
All the Heads of Govt. Aided Middle/Secondary Schools.

Copy to:-

1. The Dy. Director of Education, North/Central/South Educational Zone, Mapusa/Panaji/ Margao-Goa.
2. The A.D.E.I.s of all talukas:- Pernem Bardez, Bicholim, Sattari, Tiswadi, Ponda, Sanguem, Dharbandora, Salcete, Marmugao, Quepem, Canacona.
3. Nodal Officer, I.T., for uploading on website.

**PROFORMA – A**

**CLASS WISE ENROLMENT FOR THE YEAR 2019-20**

**Category (As per Blanket NOC):-**

**Term of School Managing Committee:-**

**Name of the School:-**

**Address:-**

| S. N. | Std  | Div | Boys | Girls | Total | OBC  |       |       | ST   |       |       | SC   |       |       | Specially abled |       |       |
|-------|------|-----|------|-------|-------|------|-------|-------|------|-------|-------|------|-------|-------|-----------------|-------|-------|
|       |      |     |      |       |       | Boys | Girls | Total | Boys | Girls | Total | Boys | Girls | Total | Boys            | Girls | Total |
| 1     | 2    | 3   | 4    | 5     | 6     | 7    | 8     | 9     | 10   | 11    | 12    | 13   | 14    | 15    | 16              | 17    | 18    |
| 1.    | V    |     |      |       |       |      |       |       |      |       |       |      |       |       |                 |       |       |
| 2.    | VI   |     |      |       |       |      |       |       |      |       |       |      |       |       |                 |       |       |
| 3.    | VII  |     |      |       |       |      |       |       |      |       |       |      |       |       |                 |       |       |
| 4.    | VIII |     |      |       |       |      |       |       |      |       |       |      |       |       |                 |       |       |
| 5.    | IX   |     |      |       |       |      |       |       |      |       |       |      |       |       |                 |       |       |
| 6.    | X    |     |      |       |       |      |       |       |      |       |       |      |       |       |                 |       |       |

**Certified that all divisions have been approved by Directorate of Education/necessary relaxation has been obtained in accordance with Rule 32.**

**Headmaster**

**Contact no.**

