



Government of Goa

DIRECTORATE OF EDUCATION

Alto – Porvorim, Bardez - Goa

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No.DE/PLAN/CIR/Misc/2025-26/1872

Date: 21/08/2026

C I R C U L A R

Election Commission of India is conducting a regional conference on Electoral Literacy Clubs (ELCs) and ECINET-Goa on the role of academia in the electoral process and the use of technology scheduled to be held on 3rd September, 2026 at Ravindra Bhavan, Margao-Goa.

It is informed by the Chief Electoral Officer to depute students of Secondary and Higher Secondary Schools to participate in the regional conference on 3rd September, 2026 at Ravindra Bhavan, Margao-Goa. Students are requested to reach the venue at 9.30am. Details of programme is enclosed for reference.

Therefore, Heads of Govt. Secondary Schools are requested to permit students of Std. IX & Std. X and Heads of Govt. & Govt. Aided/Unaided Higher Secondary Schools are requested to permit students of Std. XI & Std. XII to participate in the Regional Conference.

The representation consisting of one male and one female student from each school, one school/class representative and one teacher as Co-ordinator.

The details of the participant to be submitted in the below mentioned google form latest by **24/08/2026 by 10.00 a.m.**

<https://forms.gle/eoHopNuMM9qWzgLbA>

Lady teacher should accompany if girl students are selected for the conference.

Details of Conference is annexed herewith.


(Shailesh R. Sinai Zingde)
Director of Education

Encl. As above.

To,

The Heads of all Govt. Secondary Schools/Govt. Aided/Unaided Higher Secondary Schools.

Copy to:-

1. The Chief Electoral Officer, Office of the Chief Electoral officer, Althinho, Panaji-Goa.
2. The Dy. Director of Education, North/South/Central Educational Zone, Mapusa/Margao/Panaji-Goa.
3. The ADEIs of all the talukas.
4. P.A. to the Director of Education, Porvorim-Goa.
5. The Nodal Officer with a request to upload on the website.

REGIONAL CONFERENCE ON "ELC & ECINET"

VENUE – RAVINDRA BHAVAN , MARGAO, SOUTH GOA, DISTRICT

Date - 03.09.2026

Tentative Minute to Minute

Sl.No.	Time	Event
1	10:00 AM - 11:00 AM	Registration of Participants and Networking Tea
2	11:00 AM - 11:30 AM	Settling of Participants in the Auditorium
3	11:30 AM - 11:35 AM	Welcome address by Shri. Ankit Yadav, IAS, DEO, North Goa District
4	11:35 AM - 11:55 AM	Presentation by Deputy Director Shri Apurva Kumar Singh on "ELC 2.0 – Functioning & Features"
5	11:55 AM - 12:15 PM	Presentation by Shri Ashish Goyal, DG Media,ECI on "ELC and Voter Education & Awareness".
6	12:15 PM - 12:35 PM	Presentation by Ms. Seema Khanna DG IT, ECI,on "ECI Net APP"
7	12:35 PM - 12:50 PM	Presentation by, Sr. DEC, on "Overview of Indian Elections: Trust &Transparency"
8	12:50 PM - 02:00 PM	Live Demo on Electoral Registration, Polling & Counting Process and Quiz Competition
9	02:00 PM - 03:00 PM	Lunch
10	03:00 PM	Arrival of the CEC, Shri Gyanesh Kumar
11	03:05 PM - 03:10 PM	Welcome Address & Briefing of the Event by Dr. Sanjay Goel, IAS, CEO, Goa
12	03:10 PM - 03:40 PM	Address by the Hon'ble CEC, Shri Gyanesh Kumar
13	03:40 PM - 04:25 PM	Q and A session
14	04:25 PM - 04:30 PM	Vote of Thanks by Shri Gurudas Dessai, DEO, Kushavati – District.

Office of the Chief Electoral Officer**Altinho, Panaji-Goa 403 001**

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Fax No.:- 0832-2228443
<http://www.ceogoa.nic.in>

No:-5-2-2026/ELC/Elec/ 1937**Date: 18/08/2026**

To,
The Director,
Directorate of Education,
Alto Porvorim, Goa
403521

Sub: Regional Conference on "ELC and ECINET" - Goa**Sir,**

This is to inform you that the Election Commission of India is conducting a regional conference on Electoral Literacy clubs (ELCs) and ECINET, Goa on the role of academia in the electoral process and the use of technology scheduled to be held on 3rd of September 2026 at Ravindra Bhavan, Margao.

The regional conference aims at familiarizing participants with ECINET while providing a forum to deliberate on the role of universities and higher education institutions in promoting electoral Literacy, democratic values and meaningful participation.

Further, the conference will also focus on strengthening the network of ELCs across schools, colleges, universities at state, district, Assembly Constituency and polling station levels throughout India as a vibrant platform for continuous electoral and democratic learning, an endeavor undertaken by the Media Division of Election Commission of India.

The regional conference should have participation of 1000 ELC members from various educational institutions from all 40 assembly constituencies across Goa.

In respect of schools, class IX – XII: there should be representation from 250 schools and higher secondary schools including Kendriya Vidhyalayas, private schools: CBSE, ICSE and State board schools consisting of one male and one female from each section of each class, one class representative, one co-ordinator.

The details of ELC participants/ members shall be uploaded through the portal <https://conference.eci.gov.in/> by the ERO. It may be noted that onboarding for ELC participation will be done by the EROs having access to it. It is requested to the institution to kindly co-operate and provide the details of the participants (Title, Name, Designation, E-mail, Mobile no., WhatsApp no., Photo of the ID card of the participants in .jpg/ .jpeg/.png format of less than 2 MB size).

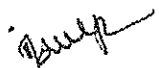
It is further requested to the participant to remain present for the regional conference.

The Balrath allotted to the school/HSS may be used to transport the students to the venue on the day of the conference. The CEO Office will bear the POL and remuneration for drivers of the buses.

It is therefore requested to instruct all the schools and Higher Secondary Schools under your control to onboard on the ELC platform: <https://conference.eci.gov.in/> for participation in the regional conference on 3rd September 2026.

Soliciting your kind co-operation for the successful conduct of the upcoming regional conference.

Yours faithfully,



Triveni Velip
(Joint Chief Electoral Officer)

Copy to:

The Secretary (Education), Government of Goa, Secretariat, Porvorim – Goa.



भारत निर्वाचन आयोग
Election Commission Of India

WORKING FRAMEWORK OF ELECTORAL LITERACY CLUBS

CHAPTER I

PRELIMINARY

1. Short Title & Scope

- 1.1. This Working Framework may be called the Working Framework for Electoral Literacy Clubs.
- 1.2. The Working Framework shall govern the establishment, organisation, functioning and administration of Electoral Literacy Clubs (referred as “ELC” herein after) established in educational institutions across India under the aegis of Election Commission of India.

2. Adoption of Working Framework

- 2.1. Every ELC shall adopt this working framework and shall function in accordance with the provisions contained herein.

3. Extent and Applicability

- 3.1. This Working Framework shall extend to all ELCs established in Schools, Colleges, Universities and other Higher Educational Institutions (HEIs) recognised under the framework of the Election Commission of India.
- 3.2. The provisions of this Working Framework shall be applicable to all members, office bearers, ELC coordinators and institutions associated with an ELC.

4. Purpose

- 4.1. The purpose of this Working Framework is to provide a uniform institutional framework for the establishment, governance and functioning of ELCs across the country, enabling them to serve as structured platforms for democratic learning, electoral awareness, youth engagement and civic participation.

5. Definitions

Unless the context otherwise requires, -

- a. **“Chief Electoral Officer (CEO)”** shall have the same meaning as assigned to it under section 13A of the Representation of the People Act, 1950.
- b. **“Commission”** means the Election Commission of India (ECI).
- c. **“District election officers (DEO)”** shall have the same meaning as assigned under section 13AA of the Representation of People Act, 1950.
- d. **“ELC”** means an Electoral Literacy Club established under this Working Framework.
- e. **“Educational Institution”** means a recognised School, College, University, other Higher Educational Institutions (HEIs) or any other institution type approved by ECI for establishment of an ELC.
- f. **“ELC Coordinator”** means the faculty member nominated by the Head of Institution to guide and supervise the functioning of the ELC of the respective Institution.
- g. **“Head of Institution”** means the Principal, Headmaster, Director, Vice-Chancellor or any other competent authority heading the educational institution.
- h. **“Member”** means a student admitted as a member of an ELC in accordance with this Working Framework.
- i. **“Nodal Officer”** means officers as defined under sections 16.3 and 16.4.
- j. **“Office Bearer”** means any student elected or nominated to hold an office in an ELC under the provisions of this Working Framework.

CHAPTER II

VISION AND MISSION

6. Vision

- 6.1. The vision of the ELC is to build a deeply rooted democratic culture where every young citizen understands India's electoral system; the trust, transparency and integrity embedded in India's electoral system; takes pride in India's democratic institutions; and participates enthusiastically, responsibly and meaningfully in every democratic process, thereby strengthening the resilience of Indian democracy.

7. Mission

- 7.1. The mission of the ELC shall be:

- a. Establishing and strengthening ELCs across Schools, Colleges and Universities as structured, visible and digitally-enabled platforms for continuous democratic and electoral learning
- b. Promoting awareness of the transparency, integrity and credibility of India's electoral system through factual and experiential electoral education;
- c. Fostering pride in India's democratic institutions;
- d. Developing young citizens as ambassadors of electoral awareness who inspire informed democratic participation within their families, institutions and communities;

CHAPTER III

ESTABLISHMENT AND CLASSIFICATION OF ELCS

8. Establishment of ELCs

- 8.1. ELC may be established in any recognised School, College, University, HEI or other educational institution with the approval of the competent authority appointed by the ECI.
- 8.2. Upon approval and onboarding through the designated ELC Registration Portal, each ELC shall be assigned a Unique Identification Number (ELC ID) for the purposes of creating and maintaining its ELC profile, recording and submitting ELC activities, and facilitating monitoring, reporting, and recognition.

9. Classification of ELCs

9.1. For the purposes of this Working Framework, ELCs shall be classified into the following categories:

(a) **School Level ELC (ELC-School)**

9.2. A School Level ELC shall be established in schools (From class IX th onwards)

(b) **College Level ELC (ELC-College)**

9.3. A College Level ELC shall be established in colleges, & other Higher Educational Institutions (HEIs).

(c) **University Level ELC (ELC-University)**

9.4. A University Level ELC shall be established in universities.

CHAPTER IV MEMBERSHIP

10. Eligibility for Membership

10.1. Members shall be selected from among enrolled students of the eligible educational institutions.

10.2. Composition of Membership

A. School Level (Classes IX, X, XI, XII)

- i. (1 Male & 1 Female) from each section of each class
- ii. For all-boys/all-girls school: 2 boys/girls from each section of class, e.g. If 5 sections in class IX = total 10 members from class IX
- iii. Among the members of each class: Class Teacher to nominate one student as Class Representative
- iv. *Similarly for class 10th, 11th 12th*
- v. *Class representatives will create working Committee*
- vi. *Selection of President & Vice President by Consensus or Election, by the members of ELC*
- vii. *Details of all members shall be uploaded on ECINET by ELC coordinator*

B. College & University Level

- i. (1 male & 1 Female) from each section of each stream (2 x no. of stream x section) from each year
- ii. For all-boys/all-girls College: 2 boys/girls from each stream, e.g. If 10 streams in a college and each stream have 2 sections = total (2x10x2) = 40 members from 1st Year
- iii. Among the members from each respective year: Head of Department to nominate one student as Stream Representative
- iv. *Similarly for 2nd, 3rd, 4th Year or 5th Year: as per type of courses in Institution*
- v. *Stream representatives will create working Committee*
- vi. *Selection of President or Vice President by Consensus or Election, by the members of ELC*
- vii. *Details of all members shall be uploaded on ECINET by ELC coordinator*

11. Categories of Membership

- 11.1.Member: Every ELC shall consist of all Student Members, Class/Year Representatives
- 11.2.Office Bearers: President & Vice – President
- 11.3.Working Committee: Class/Stream Representative of Schools/Colleges or Universities
- 11.4.The ELC Coordinator appointed by Head of Institution to coordinate activities in ELC clubs.

12. Duration of Membership

- 12.1.Membership shall ordinarily be for the period of one academic year.
- 12.2.Membership shall automatically cease upon completion of the course of study, withdrawal from the institution or cessation of enrolment.
- 12.3.Cessation of membership may be done in case of prolonged inactivity or failure to fulfil minimum participation requirements, as prescribed by the Election Commission of India;

13. Tenure of Office Bearers & Working Committee

- 13.1. The tenure shall ordinarily be one academic year.
- 13.2. They shall remain in office until their successors assume charge, unless they resign, cease to be members of the Club, or are removed in accordance with this Working Framework or any directions issued thereunder, in this regard.
- 13.3. A casual vacancy arising during the tenure may be filled in such manner as may be prescribed under this Working Framework, or any directions issued thereunder, in this regard.

CHAPTER V ACTIVITIES

14. Annual Activity Calendar

- 14.1. Every ELC shall prepare and implement its activities in accordance with the annual activity calendar prescribed by the Election Commission of India.
- 14.2. Activities shall ordinarily include discussions, quizzes, Activities/demonstrations as per approved annual ELC activity calendar by the Election Commission of India from time to time.
- 14.3. The ELC Coordinator shall ensure timely implementation, documentation and uploading (on ECINET – ELC Portal) of all approved activities.

15. Activity Reporting

- 15.1. Every ELC shall upload details of its activities on the ECINET-ELC Portal within the prescribed timelines.
- 15.2. Activity reports may include:
 - a. Minutes of meetings conducted;
 - b. discussions, debates and quizzes photographs;
 - c. Performances of each member;
 - d. photographs, videos, social media links of activities and supporting documents; and
 - e. any other information required by the Election Commission of India.

16. Monitoring and Performance Review

16.1. The Election Commission of India and the concerned Chief Electoral Officer may monitor the functioning of ELCs through the ELC Portal.

16.2. Performance may be reviewed on the basis of objective indicators, including -

- a. membership drives;
- b. attendance and participation;
- c. implementation of the approved activity calendar;
- d. quality and regularity of activities of ELC and their members;
- e. innovation and best practices;
- f. digital & social media engagement/Publication of articles; and
- g. such other indicators as may be prescribed.

16.3. The Chief Electoral Officer (CEO) shall appoint a **State-level ELC Nodal Officer** to coordinate and monitor the functioning of ELCs (ELCs) across the State/UT and submit reports to the Election Commission of India (ECI) from time to time or **as and when called for by the ECI**.

16.4. The District Election Officer (DEO) shall appoint a **District-level ELC Coordinator** to coordinate and monitor the functioning of ELCs (ELCs) across the district and submit reports to the Chief Electoral Officer (CEO) from time to time or **as and when called for by the CEO office**.

16.5. The appointing authority may replace the State-level Nodal Officer or District-level Nodal officer at any time and shall communicate such replacement to all concerned authorities as well as ELCs.

17. Digital Certificates and Recognition

17.1. The ELC Portal may generate digital certificates for members, office bearers, ELC Coordinators and educational institutions in accordance with the provisions of this Working Framework.

17.2. Certificates may be issued for membership; best performance and such other categories as may be approved by the Election Commission of India.

18. Inspection and Verification

18.1. The Election Commission of India or any officer authorised by it may inspect or verify the records, activities and performance of an ELC.

CHAPTER VI

AWARDS AND RECOGNITION

19. Objective

19.1. The Election Commission of India shall establish a structured Awards and Recognition Framework to encourage excellence, innovation, sustained participation and outstanding performance by ELCs and their members.

19.2. The Awards and Recognition Framework shall promote healthy competition, institutional ownership and continuous improvement in the functioning of ELCs.

20. Recognition of ELCs

20.1. ELCs demonstrating excellence in planning, implementation, innovation, outreach and overall functioning may be recognised as Best Performing ELCs.

20.2. Recognition may be conferred at the following levels

- a. District Level: To be nominated for awards for District Level NVD;
- b. State or Union Territory Level: To be nominated for awards at State Level NVD; and

and

- c. National Level: May be nominated for awards for National Level NVD

20.3. The number and categories of awards at each level shall be determined by the Election Commission of India from time to time.

21. Evaluation

21.1. Awards and recognitions shall be based on objective, transparent and measurable performance indicators.

21.2. The evaluation shall ordinarily consider -

- a. implementation of the approved activity calendar;
- b. student participation and engagement;
- c. innovation and quality of activities;
- d. digital reporting and documentation through the ELC Portal;
- e. responsible digital engagement; and
- f. such other parameters as may be prescribed by the Election Commission of India.

CHAPTER VII

CODE OF CONDUCT AND DISCIPLINE

22. Political Neutrality

22.1. The ELC shall function as a non-Political platform for promoting electoral literacy, democratic values and informed civic participation.

22.2. The scope of activities of the ELC shall be limited to those provided in this Working Framework or as may be directed by the Election Commission of India from time to time.

23. Use of Name, Logo and Identity

23.1. The name, logo and visual identity of the ELC shall be used uniformly by all ELCs.

23.2. Uniform design of logo, branding and other visual elements of the ELC shall be in accordance with the guidelines issued by the Election Commission of India.

24. Data Ownership and Privacy

24.1. **Data Ownership:** All data, reports, media, and digital content generated through the activities of the ELCs, or uploaded to the ECINet-ELC Portal in accordance with Sections 15 and 16, shall be the sole and exclusive property of the Election Commission of India (ECI). The Commission shall have the right to use, archive, or publish this data to further the objectives of electoral literacy and civic participation.

24.2. Data Privacy and Protection: All participating educational institutions shall ensure that the personal data of student members and ELC coordinators is handled in strict compliance with the prevailing national data protection laws. Such data shall be utilized solely for the administrative, monitoring, and recognition purposes defined in this working framework and shall not be shared with any third party for commercial purposes.

25. Grievance Redressal

25.1. Any grievance relating to the implementation of this Working Framework shall be addressed by the Head of the Institution in consultation with the authorized authority as decided by the ECI from time to time, wherever necessary.

CHAPTER VIII

MISCELLANEOUS PROVISIONS

26. Power to Issue Guidelines

26.1. The Election Commission of India may issue such guidelines, instructions, manuals, standard operating procedures and advisories as may be necessary for the effective implementation of this Working Framework from time to time.

27. Interpretation

27.1. If any question arises regarding the interpretation of any provision of this Working Framework, the matter shall be referred to the Election Commission of India.

27.2. The interpretation of the Election Commission of India shall be final and binding.

27.3. Any matter relating to the establishment, administration or functioning of an ELC that is not specifically provided for in this Working Framework shall be governed by the directions or orders issued by the Election Commission of India from time to time.

27.4. The Election Commission of India or its authorized officer shall have the power to derecognize any ELC that may be found violating the Working Framework of the ELC or found working at cross purposes with the larger mandate of the ECI.

28. Amendment

28.1. The Election Commission of India reserves the right to amend, modify or revise the provisions of this Working Framework, from time to time, as deemed necessary.
